# Guide for guidance offices, counsellors, registrars and other post-secondary institution staff.

FORM-0320

# New Brunswick Youth in Care Scholarship

Starting in the summer of 2025, we are launching a new pilot program to support eligible New Brunswick youth who are currently or were formerly in care, by covering the tuition and mandatory fees for their post-secondary studies.

Good news, if you are receiving this information, it means we will probably fund at least one of your student's tuition and mandatory fees.

Here is what you need to know for **The Assessment Phase** 

Please note we are still only assessing that the student <u>CAN</u> receive the scholarship. We will send a second email to confirm that he or she is approved to receive the scholarship if applicable.

With that second email, you'll be able to mark in your system that The NBCC Foundation will be covering that student's tuition and mandatory fees by payment directly to your institution. The Foundation will also notify the student.

This way, the student has nothing to do regarding the payment of his tuition and mandatory fees.

We received an application from a student, stating that he is enrolled and accepted at your institution. In order to assess their application, we need a couple of confirmation from you, the post-secondary institution.

As part of the application, the student did consent to the sharing of his or her information between the NBCC Foundation and the post-secondary institution.

**As such**, please send us the following information promptly to avoid delays and complications with the government of New Brunswick's student financial services (SFS).

1- Confirmation of the student's **enrollment in a below-graduate level course or program of study** (a first degree, diploma, certificate program, etc.) See definition on page 2.

**Not eligible:** Masters, PhD, Adult Basic Education and Adult Special Education and graduate level program, class, etc.)

2- The student's campus, if your institution has more than one, and the name of his or her study program.

\*See #3 and #4 on page 2.

- 3- Confirmation of the anticipated start and end date of the student's study program for that given year.
- 4- The amount of tuition and mandatory fees for the first AND second term separately.

\*If you are an **institution with rolling admissions**, SFS is instructing you to please take the full tuition amount and mandatory fees for the year and divide it in two payments.

For your information, while you are confirming the post-secondary related information, we are also doing a status verification with the designated care organization selected on the application form.

Lastly, the eligibility to this scholarship will be cancelled if the student is receiving other financial support <u>for tuition</u> and this will be verified by the New Brunswick Department of Post-Secondary Education, Training and Labour (PETL) and the government of New Brunswick's student financial services (SFS).

## Why are we requesting all this information?

It is to verify the student's eligibility to the scholarship program, and at the request of the SFS for the student's file on their end.

#### **Definitions**

**Below graduate level course or programs of study** referred to as undergraduate education. It is the first level of post-secondary education, pursued after completing high school.

**Institution with rolling admissions** is a post-secondary institution where you can start your program in any month of the year i.e., the institution offers enrollment throughout the year and is not tied to traditional semesters.

We also consider as rolling *admissions institutions* those that have a semester, module, block, etc., structure different from the traditional fall and winter semesters.

**Mandatory Fees** in this case are those that all students must pay in order to be registered or maintain enrollment (ex. Student services fees, technology fees, recreation and athletic fees, student association fees)

Residence fees are not mandatory (also: meal plans, parking permits)

SFS: Government of New Brunswick's student financial services.

PETL: Government of New Brunswick's Department of Post-Secondary Education, Training and Labour.

### The NBCC foundation Inc. ca

Please visit our website to consult the **Frequently Asked Questions rubric** and much more.

You can use the <u>F-0320 link</u> at the bottom of the homepage or the one on the right-hand side or navigate to the students' roll down menu and select the New Brunswick Youth in Care Scholarship (F-0320).

There you can also navigate to the <u>specific information for the guidance office, counsellors, registrars and</u> other post-secondary institution staff, You can also see the application and much more.



